

STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY PROBATE	SUBPOENA Order to Appear and/or Produce	CASE NO.
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Court address _____ Court telephone no. _____
 Police Report No. (if applicable) _____

Plaintiff(s)/Petitioner(s) <input type="checkbox"/> People of the State of Michigan <input type="checkbox"/> _____ <input type="checkbox"/> Civil <input type="checkbox"/> Criminal	v	Defendant(s)/Respondent(s) Charge _____
<input type="checkbox"/> Probate In the matter of _____		

In the Name of the People of the State of Michigan. TO:

If you require special accommodations to use the court because of disabilities, please contact the court immediately to make arrangements.

YOU ARE ORDERED:

<input type="checkbox"/> 1. to appear personally at the time and place stated below: You may be required to appear from time to time and day to day until excused.								
<input type="checkbox"/> The court address above <input type="checkbox"/> Other: _____								
Day	Date	Time						
<input type="checkbox"/> 2. Testify at trial / examination / hearing.								
<input type="checkbox"/> 3. Produce/permit inspection or copying of the following items: _____ _____ _____								
<input type="checkbox"/> 4. Testify as to your assets, and bring with you the items listed in line 3 above.								
<input type="checkbox"/> 5. Testify at deposition.								
<input type="checkbox"/> 6. MCL 600.6104(2), 600.6116, or 600.6119 prohibition against transferring or disposing of property is attached.								
<input type="checkbox"/> 7. Other: _____								
<input type="checkbox"/> 8. <table border="1" style="width: 100%;"> <tr> <td style="width: 40%;">Person requesting subpoena</td> <td style="width: 60%;">Telephone no.</td> </tr> <tr> <td colspan="2">Address</td> </tr> <tr> <td>City</td> <td>State Zip</td> </tr> </table>			Person requesting subpoena	Telephone no.	Address		City	State Zip
Person requesting subpoena	Telephone no.							
Address								
City	State Zip							

NOTE: If requesting a debtor's examination under MCL 600.6110, or an injunction under item 6. this subpoena must be issued by a judge. For a debtor examination, the affidavit of debtor examination on the other side of this form must also be completed. Debtor's assets can also be discovered through MCR 2.305 without the need for an affidavit of debtor examination or issuance of this subpoena by a judge.

FAILURE TO OBEY THE COMMANDS OF THE SUBPOENA OR APPEAR AT THE STATED TIME AND PLACE MAY SUBJECT YOU TO PENALTY FOR CONTEMPT OF COURT.



Date _____ Judge/Clerk/Attorney _____ Bar no. _____

Court use only
☐ Served ☐ Not served

SUBPOENA**PROOF OF SERVICE**

Case No. _____

TO PROCESS SERVER: You must make and file your return with the court clerk. If you are unable to complete service, you must return this original and all copies to the court clerk.

CERTIFICATE / AFFIDAVIT OF SERVICE / NON-SERVICE☐ **OFFICER CERTIFICATE**

I certify that I am a sheriff, deputy sheriff, bailiff, appointed court officer, or attorney for a party [MCR 2.104(A)(2)], and that: (notary not required)

OR☐ **AFFIDAVIT OF PROCESS SERVER**

Being first duly sworn, I state that I am a legally competent adult who is not a party or an officer of a corporate party, and that: (notary required)

☐ I served a copy of the subpoena, together with _____
Attachment

- ☐ personally (including required fees, if any)
☐ by registered or certified mail (copy of return receipt attached) on:

Name(s)	Complete address(es) of service	Day, date, time

☐ After diligent search and inquiry, I have been unable to find and serve the following person(s): _____

I have made the following efforts in attempting to serve process: _____

☐ I have personally attempted to serve the subpoena and required fees, if any, together with _____
Attachment

_____ on _____
Name

at _____ and have been unable to complete service because
the address was incorrect at the time of filing.

Service fee	Miles traveled	Mileage fee	Total fee
\$		\$	\$

Signature

Title

Subscribed and sworn to before me on _____, _____ County, Michigan.
Date

My commission expires: _____ Signature: _____
Date Deputy court clerk/Notary public

ACKNOWLEDGMENT OF SERVICE

I acknowledge that I have received service of the subpoena and required fees, if any, together with _____
Attachment

_____ on _____
Day, date, time

_____ on behalf of _____
Signature

AFFIDAVIT FOR JUDGMENT DEBTOR EXAMINATION

I request that the court issue a subpoena which orders the party named on this form to be examined under oath before a judge concerning the money or property of:
for the following reasons:

Under penalty of contempt of court, I declare that the above statements are true to the best of my information, knowledge, and belief.

Date

Signature